**Black Country Volleyball**

**HEALTH & SAFETY**

The club has responsibility for the health and safety of people who visit or take part in the club’s activities including:

* Players and competitors
* Volunteers
* Members and supporters
* Parents or other visitors
* Competition support staff

The Club does not own or manage premises where Volleyball takes place so is not responsible for the facilities within hired premises. The provider is required to ensure a safe environment for those using the premises.

We do not fall within the main scope of the Health & Safety at Work Act because we do not have any paid employees.

The Club has a Duty of Care to participants and visitors and we therefore have a Health & Safety Policy and risk assessment process.

**HEALTH AND SAFETY POLICY STATEMENT:**

BCV is committed to encouraging our members to take part, but the health, well-being and safety of each individual is always our primary concern.

We recommend levels of training dependent on age and ability, and expect our junior athletes to participate within these boundaries.

**Health & Safety Policy**

To support our Health and Safety policy statement we are committed to the following duties:

1. Undertake routine risk assessments of premises and all activities undertaken by the club.
2. Create a safe environment by putting health and safety measures in place as identified by the assessment.
3. Ensure that all members are given the appropriate level of training and competition by regularly assessing individual ability depending on age, maturity and development.
4. Ensure that all members are aware of, understand and follow the club’s health and safety policy.
5. Appoint a competent club member to assist with health and safety responsibilities.
6. Ensure that normal operating procedures and emergency operating procedures are in place and known by all members.
7. Provide access to adequate first aid facilities, telephone and qualified first aider.
8. Record any injuries or accidents sustained during any club activity or whilst on the club business.
9. Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness.

We use the Sport England Risk Assessment Template and Risk Action Plan to identify and manage any potential risks.

**AS A CLUB MEMBER YOU HAVE A DUTY TO:**

1. Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do.
2. Cooperate with the club on health and safety issues.
3. Tell a Coach/Manager/Official if you see anything that might be a risk.
4. Correctly use all equipment provided by the club.
5. Not interfere with or misuse anything provided for your health, safety or welfare.

**QUALIFIED FIRST AIDERS (June 2020):**

1. Peter Bragg, Coach

2. Nick Shaffery, Coach

3. Carl Brookes,Coach

3. Jack Matthews, Coach

4. Manager

**Risk Assessment**

To be carried out by the designated leader at BCV events, including training, competitions, games.

This is a guide to undertaking a risk assessment. It is used in conjunction with the attached Risk Action Plan.

1. Make a list of all club activities.
2. Identify all hazards for each activity and decide if they are minor or major risks.
3. Decide whether existing precautions are enough or more needs to be done to make the risk as small as possible.
4. Record findings for future reference and as a prompt to monitor particular hazards and precautions.
5. Identify whether each risk that remains is high, medium or low, depending on the harm and number of people it could affect.
6. Carry out any further precautions necessary to reduce risk of injury. If you need to, prioritise based upon the level of risk and consequence.
7. Implement agreed measures from the Risk Action Plan to reduce risk.
8. Monitor to ensure that standards are maintained.
9. Review assessment regularly to ensure precautions are working effectively.

**Risk Action Plan**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To be used in conjunction with the Risk Assessment Guide** | |  |  |  |
|  |  | Date of risk review………………………... | | |
|  |  | Compiled by……………… Date…………. | | |
| **Function/activity………………………………….** | | Reviewed by……………… Date….……… | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Risk | Actions to treat risk | Person responsible | Timetable for implementation | Monitoring of risk |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |